

2023 NSLP Equipment Grant

The NSLP Equipment Grant is a reimbursement grant. This reimbursement guide is for Contracting Entities (CEs) awarded a 2023 grant. All reimbursement requests must be submitted to TDA Food and Nutrition in writing with the proper documentation. Reimbursements are not processed via TX-UNPS.

Required Documents

- Form 74-176 (Vendor Direct Deposit Authorization)
 - Must be submitted
 - Complete all fields to ensure no delay in payment
- Claim Cover Sheet
 - Must be submitted
 - Equipment description and location must match grant award
- Vendor Invoice
 - Equipment description and location must match grant award
 - Must indicate equipment was installed before August 31, 2025

Required Registration

- Federal System for Award Management (SAM)
 - Your CE have an “actively” registered Unique Entity Identifier (UEI) in SAM
 - Check www.SAM.gov to ensure your CE is “active”
 - Payment will be delayed if not “actively” registered

Reminders

- You are required to follow all federal, state and local procurement laws when purchasing equipment.
- Equipment purchases will be verified during your Administrative Review. If, during the review, the CE is deemed to be noncompliant regarding equipment purchased, the CE must reimburse TDA with non-federal funds.

Submission Methods

- NSLPEquipmentgrants@TexasAgriculture.gov
(preferred method)
- Texas Department of Agriculture
Food and Nutrition Division
ATTN: General Accounting
P.O. Box 12847
Austin, Texas 78711-2847

Questions

- NSLPEquipmentgrants@TexasAgriculture.gov
(preferred method)
- (877) TEX-MEAL
(877) 839-6325

